Information Technology Sub-Committee – Outstanding Actions

Item	Date	Item and Action	Officer responsible	To be completed/ progressed to next stage	Progress update
1.	7 June 2016, Item 5	IT Division Member Update IT Workshops for Members to be introduced	Simon Woods, Chamberlain's Department	January	Workshops are being held, with the next workshop on "IT Transformation Deep Dive" currently being scheduled.
2.	25 November 2016	IT Service Performance Update Narratives to be added to accompany graphs in future iterations of the report	Fay Sutton, Chamberlain's Department	January (and then ongoing)	Done.
3.	25 November 2016	Microsoft Volume Reseller A report on Microsoft licenses to be bought to the next meeting	Sean Green, Kevin Mulcahy Chamberlain's Department	February	Paper on approach to desktop software to be presented at February meeting.
4.	25 November 2016	Agilisys Oracle Lessons Learnt A item to be added to the risk register capturing the risk associated with not learning lessons from large scale procurement exercises.	Peter Kane, Simon Woods, Chamberlain's Department	January	Done. Risk added to register.
5.	25 November 2016	Member Survey The Chamberlain to develop and analyse the results from the Members survey. Members to send in any additional remarks.	Peter Kane, Simon Woods, Chamberlain's Department	May	More detailed research to be conducted following feedback and proposals brought to the first IT Sub Committee following the election.